

TUESDAY, AUGUST 25, 2010

**UN-APPROVED MINUTES OF THE  
COMMITTEE ON COMMITTEES MEETING HELD**

State of  
Wisconsin  
County of  
Iowa

**COUNTY ADMINISTRATION OFFICE  
DODGEVILLE, WISCONSIN**

2010-03

Item		
#1	Chair Bauer called the meeting to order at 6:00 p.m.	Call to Order
#2	Roll Call – Members Present: Supervisors – Anderson, Bauer, Benish, Hiltbrand, Meyers	Present
	Other Supervisors Also Present: Supervisor Ed Weaver	Present
#3	The Certification Notice of the meeting was read by the County Administrator	Certification of Meeting
#4	Motion by Anderson seconded by Benish to approve the agenda for the meeting. Motion adopted.	Approval of Agenda
#5	Motion by Meyers seconded by Hiltbrand to approve the minutes of the March 8, 2010 meeting. Motion adopted.	Approval of Minutes
#6	Comments from public and supervisors in attendance. There were no comments offered at this time.	Public Comment from Public and Supervisors
#7	Election of a Committee Secretary. Chair Bauer recommended that as long as the County Administrator was in attendance at most meetings he should serve as Committee Secretary. Motion by Benish seconded by Hiltbrand to elect the County Administrator as Committee Recording Secretary. Motion adopted.	Motion to Elect a Recording Secretary
#8	The County Administrator recommended a resolution drafted by the Corporation Counsel to authorize the voluntary recording of Standing Committee meetings for the sole purpose of rendering accurate printed minutes. Motion by Anderson seconded by Meyers to approve the draft authorizing the audible recording of committee meetings for the purpose of creating the printed minutes of the meeting pursuant to W§ 19:21 (7) and forward to the County Board with recommendation for adoption. Motion adopted.	Motion to Have Audible Recordings of Committee Meetings for Printed Minutes
#9	Motion by Anderson seconded by Meyers to convene in closed session pursuant to State Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (County Administrator evaluation) Motion adopted.	Discussion of Annual Review in Closed Session

#10	Motion by Anderson, seconded by Benish to return to open session. Motion adopted.	Return to Open Session
#11	Motion by Benish seconded by Meyers to advise Administrator Kephart of the positive performance review and the goals set by the Committee on Committees in a letter from the Chair. A copy of the goals and review will be placed in the Administrator's personnel file. The Administrator is advised that his next review will be in six months and will include a 360° peer review and a self review. County Board members may contact the County Board Chair for further information. Motion passed.	County Administrator Annual Review
#12	The next meeting of the Committee on Committees will be set in the future. Motion by Meyers seconded by Benish to adjourn the meeting at 7:03 p.m. Motion adopted.	Adjourn Meeting

DRAFT